# How to Get Set Up for the 2014 BE-180 and Request an Extension if Needed

For instructions on how to get set up for the 2014 BE-180 and to request an extension if one is needed, click on one of the links below.

We encourage respondents without BE-180 identification numbers to get set up in our eFile system even if they are not planning to eFile their reports, as the information provided during the process will allow us to create BE-180 identification numbers for new U.S. Reporters.

Click here if you were not notified of the 2014 BE-180 survey by BEA and do not have a BE-180 number

If you were notified of the 2014 BE-180 survey by BEA and have a BE-180 ID number:

Click here if you do not know the eFile ID or the eFile password used to file the 2009 BE-180

Click here if you know the eFile ID and the eFile password used to file the 2009 BE-180

If you have questions, please contact us at (202) 606-5588 or email us at <a href="mailto:be-180help@bea.gov">be-180help@bea.gov</a>.

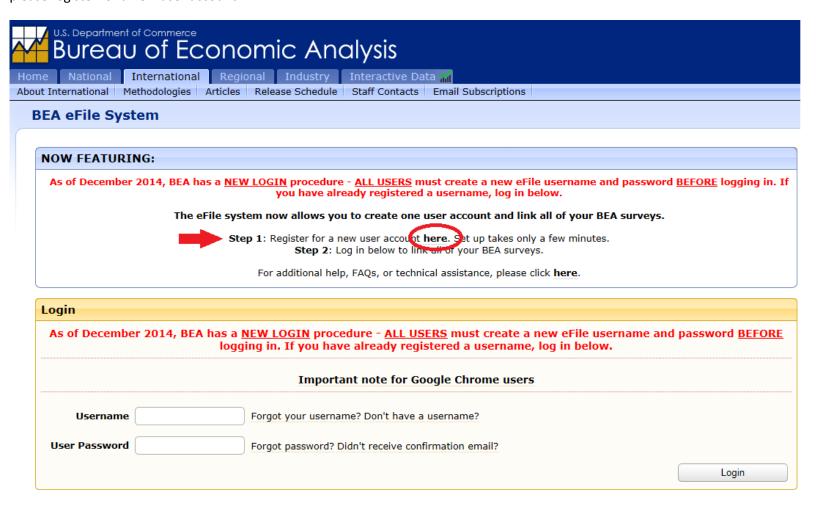
### Instructions for respondents who were not notified of the BE-180 survey by BEA and do not have a BE-180 identification number

To get a BE-180 identification number for a new U.S. Reporter, you will need to provide some company information. This information is being collected through BEA's eFile system. To complete this process, follow the steps below.

### Step 1: Set up an eFile user account -

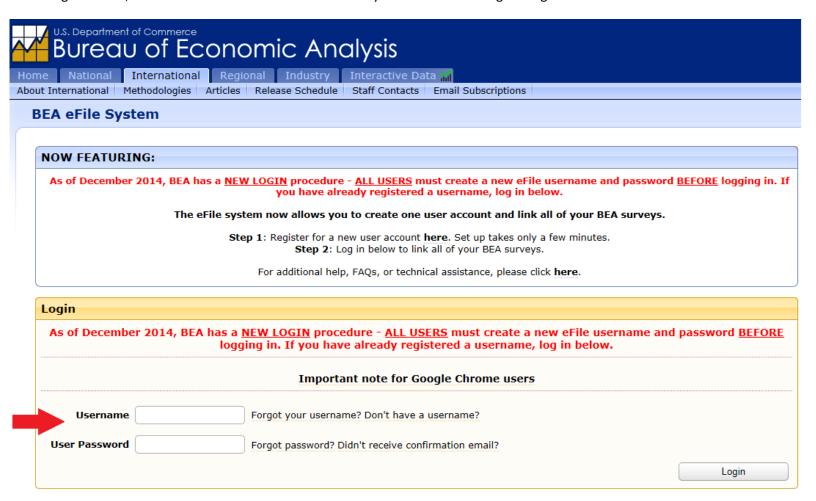
Begin at www.bea.gov/efile

Even if you have used eFile to file other BEA surveys, if you have not created a user account in the eFile system since December 2014, please register for a new user account.



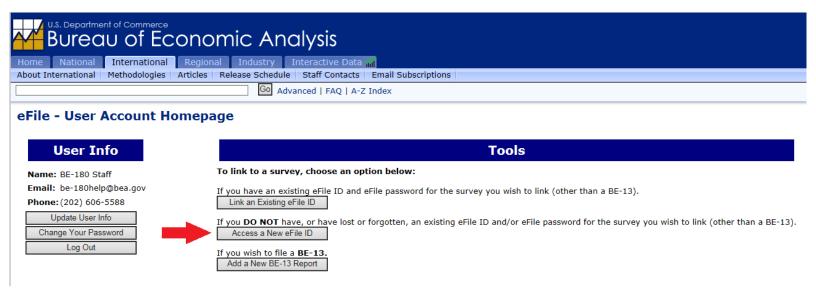
### Step 2: Log in to your new eFile user account –

In the Login section, enter the Username and User Password you created when registering for a user account.

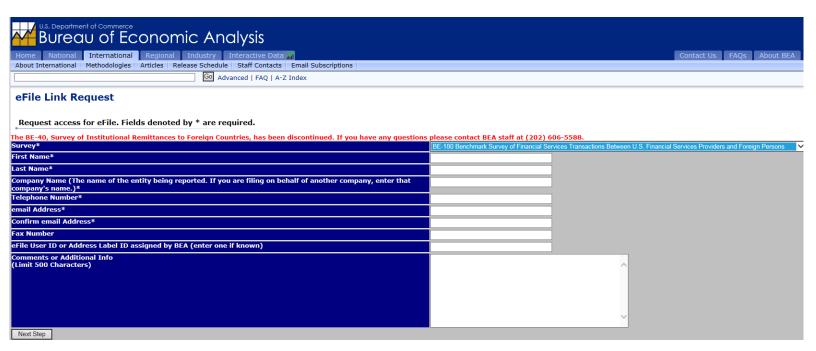


### Step 3: Add the BE-180 Survey to your account and provide company information —

Add the BE-180 to your user account by selecting the option to "Access a New eFile ID."



On the next page, select the BE-180 survey and provide the requested information. Leave the eFile User ID blank.



On the following page, verify your information and select the description that best fits the U.S. Reporter.



### eFile Link Request

### Verify the Information.

Verify the information below. If everything is correct, complete the BE-180 due date information and then click "Submit Request", otherwise click the "Make Corrections" button.

Survey: BE-180 First Name: BE-180 Staff

Last Name: Services Surveys Branch
Company Name: Bureau of Economic Analysis

Phone Number: 202-606-5588 email address: be-180help@bea.gov

Fax Number:

Address Label ID:

Comments or Additional Info:

### BE-180 Due Date Information

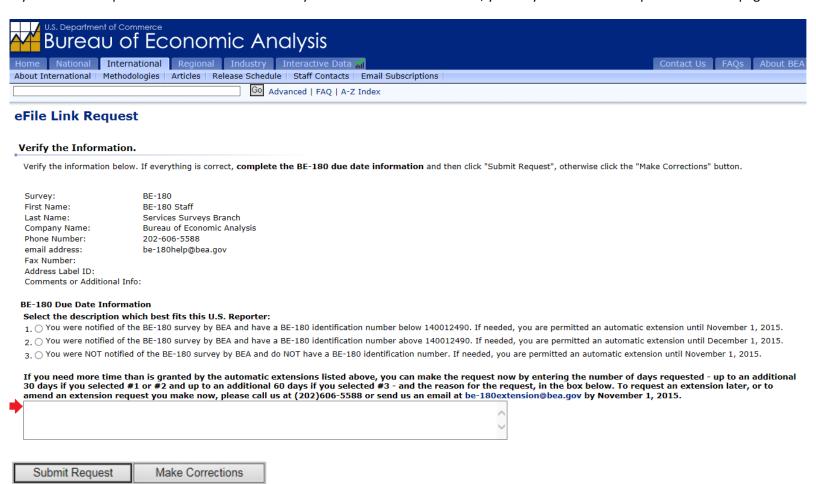
Select the description which best fits this U.S. Reporter:

- 1. O You were notified of the BE-180 survey by BEA and have a BE-180 identification number below 140012490. If needed, you are permitted an automatic extension until November 1, 2015.
- 2. O You were notified of the BE-180 survey by BEA and have a BE-180 identification number above 140012490. If needed, you are permitted an automatic extension until December 1, 2015.
- 👸 🔘 You were NOT notified of the BE-180 survey by BEA and do NOT have a BE-180 identification number. If needed, you are permitted an automatic extension until November 1, 2015.

If you need more time than is granted by the automatic extensions listed above, you can make the request now by entering the number of days requested - up to an additional 30 days if you selected #1 or #2 and up to an additional 60 days if you selected #3 - and the reason for the request, in the box below. To request an extension later, or to amend an extension request you make now, please call us at (202)606-5588 or send us an email at be-180extension@bea.gov by November 1, 2015.

### Step 4: Request an additional extension (if needed) –

If you need to request an additional extension beyond the automatic extension, you may do so in the box provided on the page.

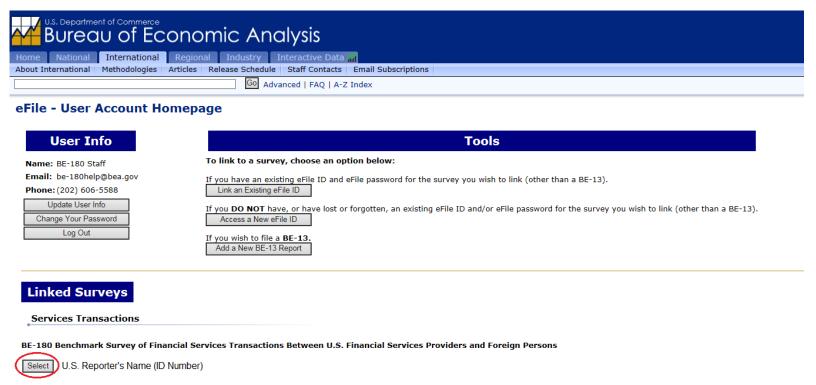


When you click "Submit Request," you will receive a confirmation that your request was received. You will also receive an email when a BE-180 identification number has been assigned and the BE-180 survey has been added to your user account.



### Step 5: Access the BE-180 survey -

Once the BE-180 survey has been added to your account, you will be able to access it from the Linked Surveys section of the User Account Homepage.



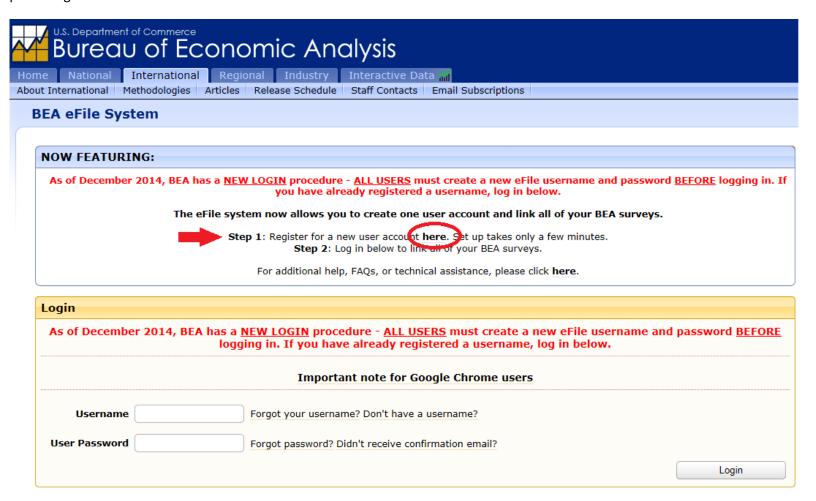
If you prefer not to eFile the BE-180 survey, you can use the BE-180 identification number assigned to you to report by mail or by fax, according to the instructions on the first page of the survey form.

Instructions for respondents who were notified of the 2014 BE-180 survey by BEA who do not know the eFile ID or the eFile password used to file the 2009 BE-180

Step 1: Set up an eFile user account -

Begin at www.bea.gov/efile

Even if you have used eFile to file other BEA surveys, if you have not created a user account in the eFile system since December 2014, please register for a new user account.



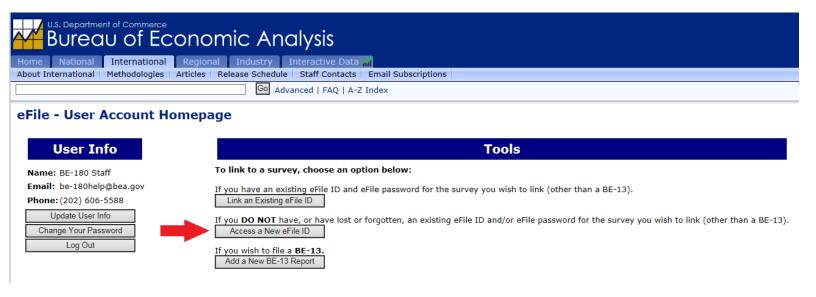
# Step 2: Log in to your new eFile user account –

In the Login section, enter the Username and User Password you created when registering for a user account.

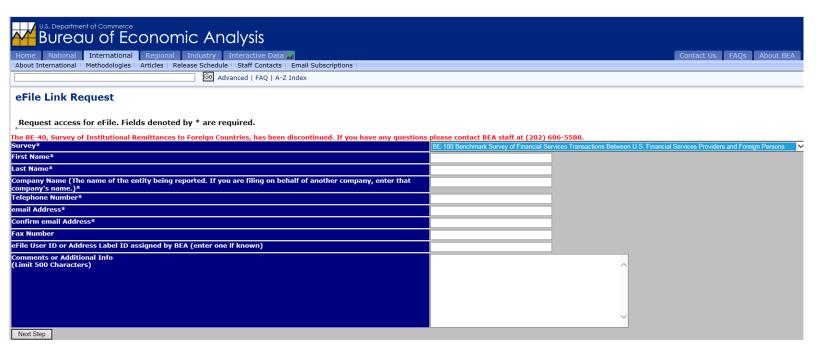
Bureau of Economic Analysis
Home National International Regional Industry Interactive Data 📶
About International   Methodologies   Articles   Release Schedule   Staff Contacts   Email Subscriptions
BEA eFile System
NOW FEATURING:
As of December 2014, BEA has a <u>NEW LOGIN</u> procedure - <u>ALL USERS</u> must create a new eFile username and password <u>BEFORE</u> logging in. If you have already registered a username, log in below.
The eFile system now allows you to create one user account and link all of your BEA surveys.
Step 1: Register for a new user account here. Set up takes only a few minutes.  Step 2: Log in below to link all of your BEA surveys.
For additional help, FAQs, or technical assistance, please click <b>here</b> .
Login
As of December 2014, BEA has a <u>NEW LOGIN</u> procedure - <u>ALL USERS</u> must create a new eFile username and password <u>BEFORE</u> logging in. If you have already registered a username, log in below.
Important note for Google Chrome users
Username Forgot your username? Don't have a username?
User Password Forgot password? Didn't receive confirmation email?
Login

### Step 3: Add the BE-180 Survey to your account and provide company information —

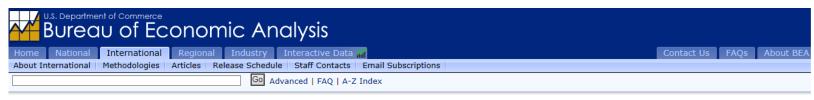
Add the BE-180 to your user account by selecting the option to "Access a New eFile ID."



On the next page, select the BE-180 survey and provide the requested information.



On the following page, verify your information and select the description that best fits the U.S. Reporter.



### eFile Link Request

### Verify the Information.

Verify the information below. If everything is correct, complete the BE-180 due date information and then click "Submit Request", otherwise click the "Make Corrections" button.

Survey: BE-180
First Name: BE-180 Staff

Last Name: Services Surveys Branch
Company Name: Bureau of Economic Analysis

Phone Number: 202-606-5588 email address: be-180help@bea.gov

Fax Number:

Address Label ID:

Comments or Additional Info:

#### BE-180 Due Date Information

Select the description which best fits this U.S. Reporter:

1. O You were notified of the BE-180 survey by BEA and have a BE-180 identification number below 140012490. If needed, you are permitted an automatic extension until November 1, 2015.

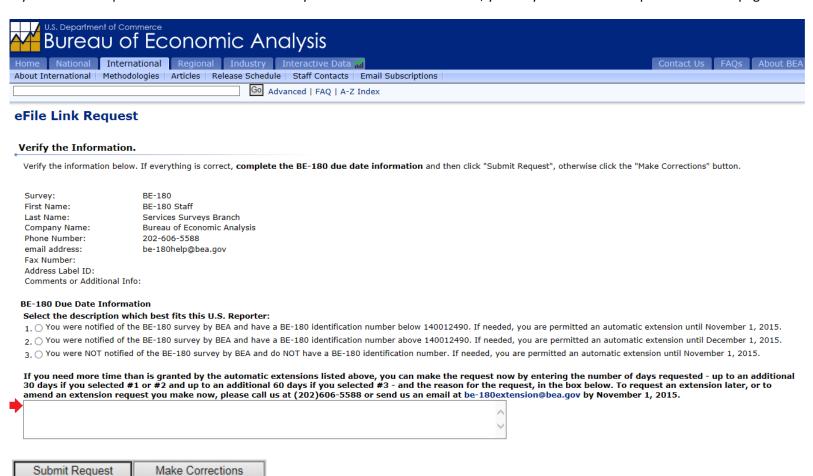
2. O You were notified of the BE-180 survey by BEA and have a BE-180 identification number above 140012490. If needed, you are permitted an automatic extension until December 1, 2015.

3. O You were NOT notified of the BE-180 survey by BEA and do NOT have a BE-180 identification number. If needed, you are permitted an automatic extension until November 1, 2015.

If you need more time than is granted by the automatic extensions listed above, you can make the request now by entering the number of days requested - up to an additional 30 days if you selected #1 or #2 and up to an additional 60 days if you selected #3 - and the reason for the request, in the box below. To request an extension later, or to amend an extension request you make now, please call us at (202)606-5588 or send us an email at be-180extension@bea.gov by November 1, 2015.

### Step 4: Request an additional extension (if needed) –

If you need to request an additional extension beyond the automatic extension, you may do so in the box provided on the page.

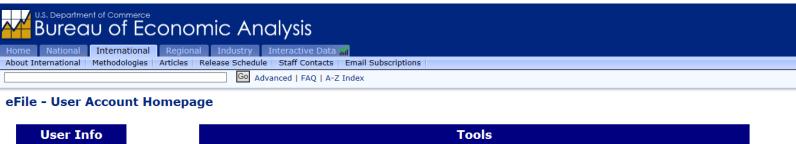


When you click "Submit Request," you will receive a confirmation that your request was received, and you will receive an email when the BE-180 survey has been added to your user account.

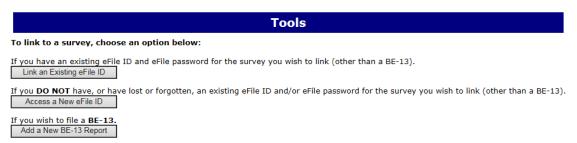


### Step 5: Access the BE-180 survey –

Once the BE-180 survey has been added to your account, you will be able to access it from the Linked Surveys section of the User Account Homepage.







# **Linked Surveys**

**Services Transactions** 

BE-180 Benchmark Survey of Financial Services Transactions Between U.S. Financial Services Providers and Foreign Persons

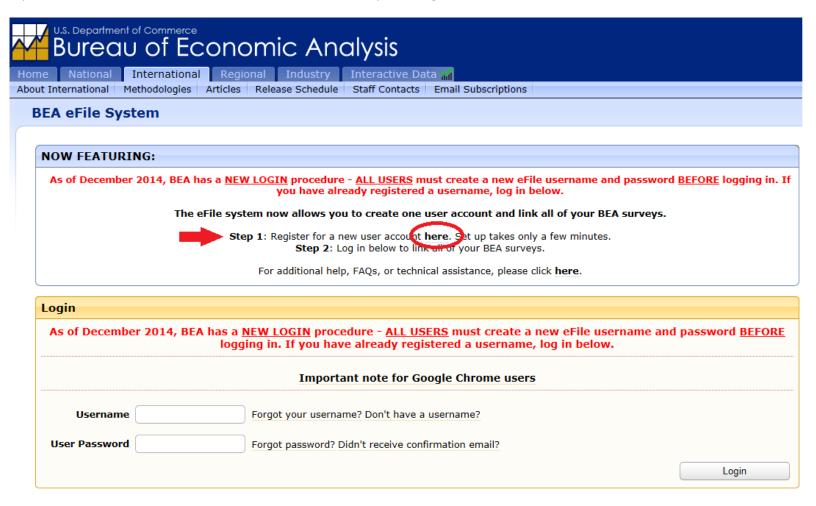
Select U.S. Reporter's Name (ID Number)

Instructions for respondents who were notified of the 2014 BE-180 survey by BEA, who eFiled the 2009 BE-180, and know the eFile ID and the eFile password used to file the 2009 BE-180

Step 1: Set up an eFile user account -

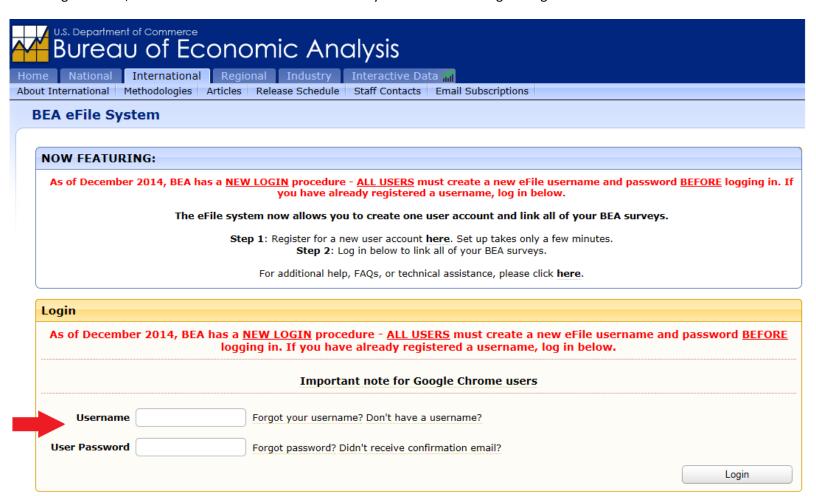
Begin at www.bea.gov/efile

If you have not created a user account since December 2014, please register for a new user account.



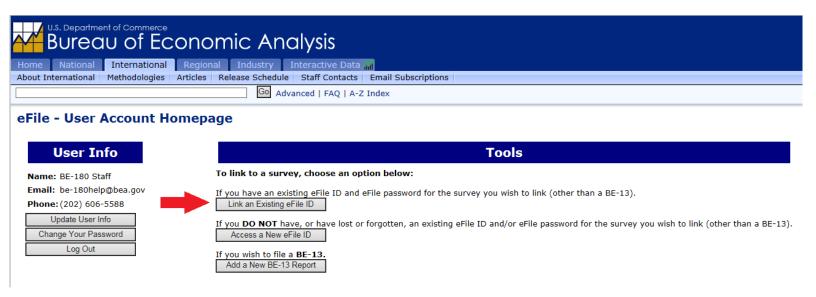
### Step 2: Log in to your new eFile user account -

In the Login section, enter the Username and User Password you created when registering for a user account.

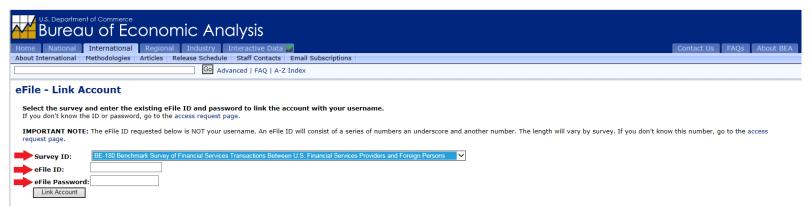


# Step 3: Link the BE-180 Survey to your account and provide company information —

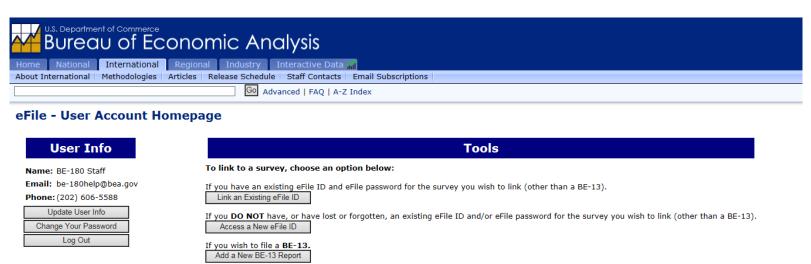
Link the new BE-180 by selecting the option to "Link an Existing eFile ID."



On the next page, select the BE-180 survey and enter the eFile ID and eFile password you used to eFile the 2009 BE-180.



The BE-180 will then appear in the User Account Homepage in the Linked Surveys section.



**Linked Surveys** 

Services Transactions

BE-180 Benchmark Survey of Financial Services Transactions Between U.S. Financial Services Providers and Foreign Persons

Select U.S. Reporter's Name (ID Number)